

SHROPSHIRE HISTORIC CHURCHES TRUST

NOTES TO BE READ IN CONJUNCTION WITH GRANT APPLICATION FORM

1. At the discretion of the Trustees, grants are given for the preservation, renovation and improvement of churches, chapels and meeting houses, and of their contents.
2. Your building will be considered for financial aid on condition that:
 - i) It is a listed building or is of historical or architectural interest, and is used for Christian worship or ceremonies and is likely to remain so.
 - ii) The church/chapel has insufficient funds to carry out the repairs.
 - iii) It is in the geographical area of the Archdeaconries of Salop and Ludlow.
 - iv) Work has not started (other than in exceptional circumstances) before the Trustees have considered the application.
 - v) If the church is not a member of the Trust, an application can only be considered if accompanied by a completed membership form.
3. The Trust expects the work to be supervised by a qualified architect or conservation accredited building surveyor.
- 4.. Where a church/chapel is eligible for Heritage Lottery funding an application must be made to HLF before one is submitted to SHCT. It is recommended that you talk to your Diocesan Church Buildings Support Officer about sources of funding.
5. The Trust works closely with the National Churches Trust and has been awarded a 'Partnership Fund' by them. If the project falls within their criteria we may recommend that you are awarded a grant from this fund and we will then need to pass your details to them. We will presume this is acceptable unless you inform us to the contrary.
6. The Trustees of the Shropshire Historic Churches Trust meet four times a year. The completed grant application form should be submitted by the 15th of the months of March, June, September or December. Applications received after these dates may be considered at a subsequent meeting.
7. If the Trustees agree to make a grant, this will be paid when building repair work up to the amount of the grant has been completed and an invoice or architect's certificate is presented.
8. Grants are valid for up to three years from the date the grant offer is made.
9. When the work has been completed, we would appreciate a short piece being inserted in your magazine/newsletter and/or put on your website acknowledging receipt of the grant, and publicizing the work of the Trust including the amount of the grant and the work it contributed to.
10. The Trust supports churches being left open during the day. If your church has to be kept locked, we strongly recommend that a notice is displayed stating where a key can be obtained and the full telephone number.

SHROPSHIRE HISTORIC CHURCHES TRUST

APPLICATION FOR GRANT

Please read the explanatory notes and complete this form in type or write in BLOCK CAPITALS

- 1 Parish/name of church/chapel:
- 2 If your church/chapel is a listed building, please circle classification: I II* II
Date of building:
- 3 Average normal Sunday attendance:
Population of area served by your church/chapel:
- 4 Provide a brief description of your church/chapel (especially historical and architectural) and its role in the community:
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- 5 Give brief details of the areas of work, with estimated costs, for which you are applying for a grant:
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- 6 Total repair cost of work (ex VAT): £.....
- 7 Fees (architect, surveyor, project manager etc): £.....
- 8 Non-recoverable VAT: £.....
- 9 Total of items 6 to 8 £.....
- 10 Estimated date when work will start
- 11 Has a Faculty or other required denominational consent and/or planning permission been obtained?
Please give details
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- 12 What are your total reserves as per your accounts?
State the funds that are planned to be available from
 - a) existing reserves
 - b) fund raising activities
 - c) donations
 - d) grants
 - e) Friends or Church Trusts.....

13 What other grants have been applied for or other offers of help have been made?

Please give the amount only if a definite offer has been made

Heritage Lottery Fund £.....
Local Councils £.....
Other (please specify) £.....
£.....

14. State the amount of the current funding shortfall and what your plans are to meet it?

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15 a) Have any members of your congregation raised sponsorship money for Ride + Stride? Yes / no

If yes, give dates:

b) Have any gardens been open as part of the Trust's 'Gardens Open' scheme? Yes/no

If yes, give dates:

c) Is the church a member of the Trust? Yes/No Please see point 2(v) on the accompanying notes

Church website address:.....

Title/Name (in capitals): Position held:.....

Address:.....

..... Postcode:.....

Telephone: E-mail:.....

Signed: Date:.....

In order for this completed form to be considered by the Trustees, it and a copy of the latest accounts including balance sheet and the accounts of any Friends organisation and Trusts which have the upkeep of the church as their main objective should be sent before the 15th of March, June, September or December to the Trust's Grants Administrator:

Mr John Whiteside
Brynawel
Pontesbury Hill
Pontesbury
Shrewsbury
SY5 0YJ

Tel: 01743 791147
E-mail: c.whiteside.whiteside@btinternet.com